



James Ellis
Head of Legal and Democratic Services

MEETING : HARLOW AND GILSTON GARDEN TOWN JOINT
COMMITTEE
VENUE : COUNCIL CHAMBER, CIVIC CENTRE, THE WATER
GARDENS, COLLEGE SQUARE, HARLOW, CM20 1WG
DATE : TUESDAY 1 APRIL 2025
TIME : 6.30 PM

PLEASE NOTE TIME AND VENUE

MEMBERS OF THE COMMITTEE

Councillor D Swords (Chairman), Councillors S Boulton (Vice-Chairman), N Bedford, B Crystall and L Wagland.

**CONTACT OFFICER:
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EPPING FOREST DISTRICT COUNCIL
TEL: 01992 564243**

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AGENDA

1. Webcasting Introduction

This meeting is to be webcast and the Chairman will read the following announcement:

"I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or other such use by third parties).

Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.

Members are reminded to activate their microphones before speaking".

2. Apologies for Absence

To be announced at the meeting.

To report non-attendance before the meeting, please contact the [EFDC Democratic Services](#) to ensure your absence is properly logged.

3. Substitute Members

To report on the appointment of any substitute members for the meeting.

4. Declarations of Interest

Members of the Joint Committee to declare any Disclosable Pecuniary Interests or Personal Interest in any item on this agenda.

5. Minutes - 10 February 2025 (Pages 6 - 13)

To confirm the minutes of the last meeting of the HGGT Joint Committee held on 10 February 2025.

6. Matters Arising and Outstanding Actions

Matters arising and outstanding actions from previous meetings.

7. Requests to Address the Joint Committee

1. Any member of the public or a representative of an outside organisation may address the Harlow & Gilston Garden Town (HGGT) Joint Committee on any agenda item (except those dealt with in private session as exempt or confidential business) due to be considered at a meeting.
2. The following rules shall apply to such requests:
 - (i) requests must relate to any existing agenda item;
 - (ii) requests must not raise new business for the meeting concerned;
 - (iii) A question may only be asked if notice has been given by delivering it in writing or by electronic mail to the Democratic Services team at Epping Forest District Council on democraticservices@eppingforestdc.gov.uk at least 4 working days before the meeting. Each question must give the name and business address of the questioner.

The full provisions are contained within Parts 21 and 22 of the Inter-Authority Agreement.

8. Re-Imagining the Way We Travel Update (Pages 14 - 149)

To review and propose any recommendations to the Re-Imagining the Way We Travel Update paper.

9. HGGT Director Recruitment (Pages 150 - 160)

To review and propose any recommendations to the HGGT Director Recruitment paper.

10. HGGT Programme Management Report (Pages 161 - 169)

To note the progress updates of the HGGT 2024/25 Work Programme.

11. Any Other Business

Section 100B(4)(b) of the Local Government Act 1972 requires that the permission of the Chairman be obtained, after prior notice to the Proper Officer, before urgent business not specified in the agenda may be transacted.

12. Date of Next Meeting

The next meeting of the Harlow and Gilston Garden Town Joint Committee will be held on 17th July 2025.

13. Exclusion of Public and Press

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph Number	Information
14	Exempt HGGT Programme Management Report		3

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member

who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

14. HGGT Programme Management Report (Pages 170 - 179)

To review and propose any recommendations on the progress updates of the HGGT 2024/25 Work Programme.